



BHAGYANAGAR GAS
LIMITED

Cleaning & Modification MDPE Valve Chambers at Kakinada.

VOL I OF I

Bid Document No. BGL/328/2016-17



Bhagyanagar Gas Ltd.

BHAGYANAGAR GAS LIMITED

(A JOINT VENTURE OF HPCL & GAIL)

BID DOCUMENT FOR

**CLEANING & MODIFICATION MDPE VALVE CHAMBERS AT
KAKINADA.**

UNDER LIMITED DOMESTIC

COMPETITIVE BIDDING

Bid Document No.: BGL/328/2016-17

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Bid Document No. BGL/328/2016-17

REQUEST FOR QUOTATION (RFQ)

BID DOCUMENT NO.: BGL/328/2016-17

Date: 05.10.2016

To,

- Item** : **Tender Cleaning & Modification MDPE Valve Chambers at Kakinada.**
- Due Date & Time of submission of bid** : **18.10.2016 at 1500 hrs. (IST)**
- Date & Time for Opening Un-Price Cum priced Bids** : **18.10.2016 at 1600 hrs (IST)**
- Address** : **Bhagyanagar Gas Limited**
2nd Floor, APIDC Building,
Parishram Bhavan, Basheer Bagh,
Hyderabad-500 004
Ph No.: 040-66566983; Fax No.: 040-66565081
E-mail: bonnyk.joseph@bglgas.com
- Contact Person** : **Bonny k Joseph, Dy. Manager (C&P)**
- Validity of Offer** : **Minimum 03 months** from the due date of submission of offer.
- BID SECURITY DETAILS** :
- a) Bid Security Amount : Rs.4,000.00 (Rupees Four Thousand Only)
- b) Validity : 3 Months for DD from the due date of submission of offer.
- Mode** : **Either in form of Account payee Demand Draft in favour of 'Bhagyanagar Gas Limited, payable at Hyderabad, Telangana state of India.**
- OR**
- In form of Bank Guarantee as detailed in tender document.**



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Gentlemen,

- 1.0 **Bhagyanagar Gas Limited (BGL)** is a joint venture of M/s. GAIL (India) Limited and M/s. Hindustan Petroleum Corporation Limited (HPCL) and operating CNG & City Gas Distribution in the states of Andhra Pradesh & Telangana.
- 2.0 If any of the days specified above happens to be a holiday in BGL, the next working day shall be implied.
- 3.0 BGL will appreciate submission of offer based on the terms and conditions in the enclosed conditions of the contract to avoid wastage of time and money in seeking clarifications on commercial aspects of the offer.
- 4.0 RFQ complete in all respects should reach the office of

Dy Manager (C&P),
Bhagyanagar Gas Limited,
2nd Floor, Parishram Bhavan,
APIDC Building, Basheer Bagh,
Hyderabad. 500 004
On or before the due date & time. RFQ received after the due date and time is liable to be rejected.
- 5.0 The envelope containing the bid/offer should be super-scribed with RFQ ref no., due date and item prominently along with address of this office and sender's name and address.
- 6.0 RFQ's should be valid for three (03) months from the bid due date.
- 7.0 RFQ's received through Fax/E-mail will not be acceptable.
- 8.0 Bidder(s) are advised to quote strictly as per terms and conditions of the RFQ documents and not to stipulate any deviations/exceptions. Once quoted, the Bidder shall not make any subsequent price change, even if any deviation or exception may be specifically stated in the bid. Such price changes shall render the offer liable for rejection.
- 9.0 Bidder(s) desirous of attending the RFQ opening may depute their authorized representative on the scheduled date and time of bid opening.
- 10.0 BGL reserves the right to accept or reject any or all tenders received at its absolute discretion without assigning any reason whatsoever.
- 11.0 **RFQ SHALL BE EVALUATED AS RECEIVED WITHOUT ANY REFERENCE TO BIDDER, THUS NO TECHNICAL/COMMERCIAL QUERY SHALL BE ISSUED BY BGL. THEREFORE, BIDDERS ARE ADVISED TO COMPLY WITH TENDER CONDITIONS IN ITS ENTIRETY.**



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12.0 BGL shall not be responsible for any costs or expenses incurred by Bidder in connection with the preparation or delivery of Bids, including costs and expenses related with visits to the site.

13.0 BID SECURITY

13.1. The bidder shall furnish, as part of its RFQ, a Bid Security in the amount specified in the RFQ. If the bidder's wanted to quote for more than one group, has to submit cumulative Bid Security (if applicable).

13.2. The bid security is required to protect the Employer against the risk of bidder's conduct which would warrant the bid security's forfeiture, pursuant of ITB.

13.3. The bid security in Indian Rupees for bidders quoting in Indian Rupees shall be in the form of Demand Draft/ Banker's Cheque in favour of Bhagyanagar Gas Limited., payable at Hyderabad (issued by Indian Nationalised/Scheduled bank other than co-operative bank or first class international bank) .

BGL shall not be liable to pay any bank charges, commission or interest on the amount of bid security.

13.4. Any bid not secured in accordance with above clause 13.1 and 13.3 shall be rejected by BGL as non-responsive.

14.0 Bidder, if so desired, may seek clarification on the tender document. Any request to this effect should positively reach before **7 days** of due date of submission of bid

All pages of tender document duly signed & stamped on each page as a token of acceptance of all terms & condition.

THIS IS NOT AN ORDER

Yours faithfully,

(Bonny K Joseph)
Dy. Manager (C & P)

Enclosure: Bid Document



Bhagyanagar Gas Ltd.

**BHAGYANAGAR GAS
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CUT OUT SLIPS



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Bid Document No. BGL/328/2016-17

(OUTER ENVELOPE)

DO NOT OPEN-THIS IS A QUOTATION

CLIENT : BHAGYANAGAR GAS LIMITED
PROJECT : CNG & CITY GAS DISTRIBUTION PROJECTS IN HYDERABAD AND KAKINADA.
BID DOCUMENT NO : BGL/328/2016-17
ITEM : CLEANING & MODIFICATION MDPE VALVE CHAMBERS AT KAKINADA.
DUE DATE & TIME : 18.10.2016 at 1500 HRS (IST)

TO

**M/s Bhagyanagar Gas Limited
2nd Floor, APIDC Building,
Parishram Bhavan,
Basheer Bagh, Hyderabad,
Andhra Pradesh - 500004**

**Ph No.: +91-040- 66566983
Fax No.: +91-040- 66565081
Email: bonnyk.joseph@bglgas.com**

**Kind Attn: Bonny K Joseph,
Dy. Manager (C&P)**

NAME:

ADDRESS:



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Bid Document No. BGL/328/2016-17

(Un Priced Cum Priced Bid)

CLIENT : BHAGYANAGAR GAS LIMITED

**PROJECT : CNG & CITY GAS DISTRIBUTION
PROJECTS IN HYDERABAD AND
KAKINADA.**

BID DOCUMENT NO : BGL/328/2016-17

**ITEM : CLEANING & MODIFICATION MDPE VALVE
CHAMBERS AT KAKINADA.**

DUE DATE & TIME : 18.10.2016 at 1500 HRS (IST)

TO

**M/s Bhagyanagar Gas Limited
2nd Floor, APIDC Building,
Parishram Bhavan,
Basheer Bagh, Hyderabad,
Andhra Pradesh - 500004**

**Ph No.: +91-040- 66566983
Fax No.: +91-040- 66565081
Email: bonnyk.joseph@bglgas.com**

**Kind Attn: Bonny K Joseph,
Dy. Manager (C&P)**

NAME:

ADDRESS

(To be pasted on the envelope containing "Un Price cum Priced Bids")



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SECTION – 1

SCOPE OF WORK



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1.0 SCOPE OF WORK.

The scope of work includes the following.

- 1) Cleaning & removal of deposited bed of soil on the valve chamber plates.
- 2) Chipping of the top layer of the wall of valve chambers.
- 3) Providing Brick work to raise the height of valve chamber from the road level.
- 4) Providing and laying 12 mm thick cement plaster on walls of valve chambers.
- 5) Providing water curing for the plastered walls.

02.0 DETAILED SCOPE OF WORK UNDER THE PRESENT TENDER:

Detailed scope of work is divided under different sub-heads. List of sub-heads along with different activities (with brief specification) is evolved and estimated quantities are given.

Generally the following shall constitute the Contractor's scope of work but not limited to as given herein:

02.01 CLEANING & REMOVAL OF FILLED BED OF SOIL ON THE VALVE CHAMBER PLATES:

Valve Chamber top cover plates are filled with garbage, green vegetation & soil bed, contractor has to remove all the vegetation & garbage from the top surface of the valve chambers.

Contractor has to remove the deposited bed of soil from the top surface of the valve chamber plates.

It includes all sort of required materials, labour charges, tools and tackles, transportation charges etc.,

02.02. CHIPPING OF TOP SURFACE OF WALL OF VALVE CHAMBERS

Contractor has to do the chipping upto 5mm thickness on the top cemented surface of the wall of the valve chamber by removing the top cover plates from the surface of the valve chambers.

It includes all sort of required materials, labour charges, tools and tackles, transportation charges etc.,

02.03. PROVIDING BRICK WORK TO THE RAISE THE HEIGHT OF VALVE CHAMBER FROM THE ROAD LEVEL

Providing and construction of brick work on the chipped surface to raise the level of the valve chamber to a height of 1 feet from the road level.

Brick work should be complete in all respects as per scope of work, detailed construction drawings, technical specifications and directions of the Engineer-in-charge. It includes all sort of required materials, labour charges, tools and tackles, transportation charges etc.,



Material Specifications

Cement

Cement to be used for Civil & Structural work shall be of 43 grade/53 grade ordinary Portland cement confirming to IS:8112/IS:12269 respectively.

Aggregates

Coarse & fine aggregates for Civil & Structural work shall confirm in all respects to IS: 383 latest.

Bricks: Bricks to be used shall be Clay Bricks confirming to IS: 1077-1992 traditional Size 23x11x7 CM

Water

Water used for Civil & Structural work shall be cleaned and free from injurious amount of oil, acids, alkalis, organic matters or other harmful substances which may be deleterious to concrete, masonry or steel. The PH value of water shall not

be less than 6. Potable water shall be considered satisfactory.

Tests on water samples shall be carried out in accordance with IS: 3025 and they shall fulfil all the guidelines and requirements given in IS: 456 2000.

02.04. PROVIDING AND LAYING 15 MM THICK CEMENT PLASTER ON WALLS OF VALVE CHAMBERS

Work under this section shall consist of furnishing all labour, materials, equipment's and appliances necessary and required to completely for providing and laying 15 mm thick cement plaster on walls of the MDPE Valve Chambers

Materials

The specifications for cement, sand and water as given in specification including relevant clauses for quality and testing of materials shall also apply for cement plaster materials and works.

Cement mortar shall be of grade and thickness specified in drawing or as directed by the Engineer-in-Charge, if not specified. The surface on which plastering is to be done shall be thoroughly cleaned from dust, dirt, oil, etc. It should be washed properly and watered for 4 hours before plastering. The joints of brick work shall be raked out to a depth of at least 12mm when plastering has to be done. On cement concrete surface shall be scarified by lines with trowel then it is still green or hacked if concrete is hard as directed by Engineer-in-Charge.

Plaster shall not in any case, be thinner than specified. It shall have uniform specified thickness. Any extra thickness of plaster done by contractor will not be paid for. When smooth finishing is required the cement plaster shall be floated over with neat cement within 15 minutes of the application of the final coat.

During the process of plastering all corners shall be rounded to a radius of 25mm unless otherwise specified.



02.05. PROVIDING WATER CURING FOR THE PLASTERED WALLS

The plaster shall be protected from sun and rain by such means as the Engineer-In-Charge may approve. The plaster shall be cured with water for 14 days.

Construction joint shall be kept in plastering work at places approved by Engineer-in-Charge.

NOTE: Schematic Diagram is attached at Annexure-I.

03.0 Completion Time Schedule:

All works as mentioned in the scope of work shall be completed in a time period of 45 days from the date of issue of work Order.

04.0 General Instructions to the Contractor

- Plan and prepare a schedule for execution and work implementation as Per QA/QC plans to be approved by BGL.
- Get from BGL the latest revision of all documents/ drawings at the commencement of work / during the course of construction and execution of work at site.
- In case any discrepancy is found between drawings & documents, the same shall be brought to the notice of the Engineer-in-charge before execution of work and decision of the Engineer-in-charge shall be final and binding to the contractor without any extra cost implication to BGL.
- Specification and descriptions of various items are for identification of material and works to be carried out under them. No cost shall be quoted against these unless mentioned.
- Quantities as mentioned are indicative and can have a variation from the quantities actually executed. The contractor is advised to work out the breakup of individual work items and quantities at his own before quoting any rates. BGL is not liable for any discrepancies in the quantities and no extra time or cost shall be granted on this pretext.
- The contractor has to obtain all types of statutory approvals including completion certificate, approval from electrical inspector for electrical work and all other approvals that might be required to commission the station, from various relevant authorities during the course of work and after completion of works in co-ordination with BGL, without any cost implication to BGL.

- The contractor has to arrange all tools and plants, site fencing material, lighting arrangements, store, electricity and water at his own cost.
- The contractor should quote keeping this in mind that no request for escalation in the cost shall be entertained under any circumstances by Owner after Placement of order.
- The work shall be carried out in city conditions and generally close to the roads and public services conveying a considerable volume of vehicular



traffic and human activity. It is deemed necessary that the tenderer considers the "SAFETY" as the MOST IMPORTANT aspect of working conditions and is required to include in his offer all costs (direct and indirect) towards observance, compliance and provision of all safety appurtenances and norms.

- Receiving SS tubes, fittings and other free issue items from BGL's stores And bringing it to site, keeping proper care of, storing the same till they are used for construction and returning the unused material to the store.
- Handing over the completed works to BGL for their operation/ use purposes.
- Any other activity(ies) not mentioned/ covered explicitly above, but otherwise required for satisfactory completion/ operation/ safety/ statutory/ maintenance of the works shall also be covered under the Scope of Work and has to be completed by the Contractor within specified Schedule of Items of Works at no extra cost to BGL.

05.0 REFERENCE SPECIFICATION, CODES AND STANDARDS

The contractor shall carry out the work in accordance with this Specification, approved construction drawings issued by BGL, Standards or relevant BIS code as might be required. Should the Contractor find any discrepancy, ambiguity or conflict in or between any of the Standards and the contract documents, then this should be promptly referred to the Engineer-in-charge (EIC) for his decision, which shall be considered binding on the contractor.

06.0 APPROVALS

Approval in principle for all work should be obtained from EIC prior to execution.

To ensure smooth execution of the work on a day-to-day basis it will be the Contractors responsibility to liaison with EIC / concerned engineer and obtain Necessary approvals.

07.0 PROGRESS OF WORK

The Contractor shall proceed with the Work under the Contract with due expedition and without delay .The EIC may direct in what order and at what time the various stages or parts of the work under the Contract shall be performed.

If the Contractor can reasonably comply with this direction, the Contractor shall do so. If the Contractor cannot reasonably comply, the Contractor shall notify the EIC in writing giving reasons.



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SECTION – 2

**SPECIAL CONDITIONS OF
CONTRACT**



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SPECIAL CONDITIONS OF CONTRACT

LOCATION/ SITE INFORMATION:

It is understood that before quoting the rates, the contractor will visit the work site as the valve chambers are located at different locations in Kakinada and will make him/ herself acquainted fully and understand the nature and quantum of the job to be carried out. Ignorance of this will not be considered after award of work. The contractor will be responsible to complete the entire job in all respects.

1. Cleaning & modification of valve chambers in Kakinada are to be done on urgent basis and the work shall be done continuously.
2. The bidder must mobilize adequate manpower for this site.
3. The quantities given above against individual items/ SORs are indicative and shall not be considered to be binding. The quantities may increase or decrease at site at the time of actual execution and as per the discretion of Owner/ Engineer-in-charge. The unit Rate shall be operated to work out the final payment due to Contractor.
4. BGL reserves the right to operate any SOR for the full quantities or part quantities or nil quantities as per the site conditions. In this case; BGL's decision will be final and binding.

5. Safety rules and regulation:

Contractor shall adopt the safety rules and regulation as per the prevailing practices. The contractor shall be executing the cleaning & modification jobs in the running/ already operational valve chambers, the contractor has to take utmost safety in execution of the jobs. He has to appoint one dedicated supervisor for the site and the works should be executed during day time from 09:00 AM to 06:00 PM by taking proper cold/ hot work permit systems. If the works are to be executed beyond 06:00PM, the contractor has to take prior approval from site-in-charge/ EIC & work station-in-charge. If any hot work like chipping, welding, cutting etc. has to be carried out, which can create sparks, fire etc., have to be done only in presence of BGL official by taking proper approval from site-in-charge/ EIC & work station-in-charge by deploying proper fire & safety equipments like extinguishers/ fire hydrants etc. The sites, where works will be going on; should be barricaded by putting necessary steel/ tin cover or as suitable and directed by EIC for at least 1 meter height so that these should not affect/ hamper the operation/ running of the existing equipments. All the workers shall be provided with proper safety equipments like shoes, helmets, etc. Sign boards like work under progress, danger, etc shall be displayed at the work site. Contractor shall ensure quality supervision in the working areas.

6. Transportation of all material:

Shall be arranged by the contractor on his own and no separate payment shall be paid. It should be included in the offered rate.

7. All manpower, machineries Tools and tackles:

Equipment's, tools/tackles, machinery, roller, leveler, labour, manpower etc for the work shall be in the scope of contractor.

8. Validity of Contract period/Completion Time:

Total duration for completing SOR jobs is 45 days from the date of release order and handing over of site as communicated by BGL to be intimated through letter or email by BGL EIC.



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9. **Mobilization Period:**

03 days from date of intimation by BGL –EIC excluding completion time.

10. **Mobilization Advance:** Nil

11. **Defect Liability Period:**

Not Applicable.

12. **Price reduction Schedule (LD):**

Not Applicable.

13. **Security Deposit:**

Not Applicable.

14. **Water and power water charges:**

Water and power shall be arranged by the contractor on his own. No separate payment shall be paid for arranging the water and power.

15. **Payments:**

RA bills shall not be entertained. Payment will be done after completion of respective works of SOR after acceptance /approval of Engineer-In Charge.

16. **Terms of Payments:**

Payment shall be made to the contractor for the actual quantities of work executed as per the schedule of rates issued along with the work order, against cenvatable invoice supported by work measurement sheets duly signed by EIC & contractor, inspection reports, material test certificate, drawings, as built drawings duly certified by EIC/ or his representative. The payment shall be released through cheque.

17. **Service Tax:**

The Quoted price/rates should be inclusive of all taxes and duties EXCEPT SERVICE TAX. It may be noted that the responsibility of payment of Service tax lies with the Service Provider only. In case of Service tax is applicable for the tendered work; the contractor shall claim the service tax indicating rate of abatement/deduction allowed as per "Service Tax Act "in the 1st Invoice itself. Contractor providing taxable service shall issue an Invoice/Bill serially numbered and shall contain the following:-

- a) Name and address and Service tax Registration No of service provider
- b) Name and address of the taxable service receiver,
- c) Description, Classification and value of taxable service provided,
- d) Service tax amount

The above details are required to enable BGL to avail Cenvat credit for the service tax payment.

Payments to Service provider for claiming service tax amount will be made provided above formalities are fulfilled only. In case of any statutory variation in Service tax during the currency of the contract, the contractor shall submit a copy of Government notification to evidence the rate as applicable on the date of submission of bid and on the date of revision. Claim for payment of service



tax/statutory variation in service tax, should be raised within two(2) months from the date of issue of Government Notification for payment of differential service tax, otherwise claim in respect of above shall not be entertained for payment of arrears.

18. Taxes, duties, octroi, levies etc.:

The quoted rates/prices shall be deemed to be including of all taxes including sales tax work contract tax, octroi, levies, over head charges etc till completion of the contract and contractor shall not be eligible for any compensation on this account. **Contractors are advised to quote the service tax rate, applicable at the time of submission of offer, clearly in their commercial bid/s. While arriving the lowest bidder (among the bidders who have quoted for the work), L1, service tax shall be taken in to account while calculating the bid value.**

19. The Engineer In charge shall have the power to :

- A) Issue the further necessary instruction to the contractor from time to time during the progress of the work for the purpose proper and adequate execution of it and the contractor shall carry out and be bounded by the same.
- B) Order the contractor to remove or replace any workmen whom the Company considers incompetent or unsuitable on the opinion of the company's Representative as to the competence of any workman engaged by the contractor. The decision of EIC shall be final and binding on the contractor.

20. Photographs/Labour Permission/Vehicle Permission:

The contractor shall arrange to make photo gate passes/labour permissions/vehicle passes etc. for his persons/labours/vehicles for working in site plant premises at his own cost as rules of the company.

21. Responsibilities Of The Contractor And Compliance With Labour/Industrial Laws:

- A) The contractor shall discharge obligation as provided under various applicable statutory enactments including the Employees Provident Fund and miscellaneous Provisions Act 1952, the employees state insurance (ESI) act 1948, the contract labour (regulation and abolition)act 1970, the interstate Migrant workmen (regulation of employment and conditions of service)act 1979,the minimum Wages Act, 1948 the payment of wages act 1936 ,Workman Compensation Act 1923, payment of bonus act, and various other labor legislations as in existence (at present in India) and as amended from time to time
- B) The contractor shall be responsible for required contributions towards PF, ESI, Pension or any other statutory payments to be made in respect of the contract and the personnel employed for rendering the services to BGL and shall deposit these amounts on or before the prescribed dates. Every contractor shall submit the proof of depositing the employee's and employers contributions. The contractor shall be responsible to pay any administrative /inspection charges thereof, where applicable in respect of the personnel employed by him for the work of BGL
- C) The contractor shall regularly submit all relevant records/documents to BGL representative for verification.



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- D) The contractor shall be solely responsible for the payment of wages and other dues to the personnel, if any, deployed by him latest by 7th day of the subsequent month.
- E) The contractor shall indemnify BGL against all claims, demands, actions, cost and charges etc brought by any court, Competent Authority / Statutory Authorities against any act or acts of the contractor or his worker.
- F) The contractor shall ensure regular and effective supervision and control of the personnel, if any, deployed by him and gives suitable direction for undertaking the contractual obligations.
- G) The contractor shall not employ or permit to be employed any person suffering from any contagious, loathsome or infectious disease. The contractor shall deploy the workers after verification of their character and antecedents. In case any worker is found having criminal record, he shall have to be immediately replaced without assigning any reason under intimation to Engineer-In Charge.
- H) The personal to be deployed to carry -out the job should be on rolls of the contractor/contracting firm.

22. All the tender papers must be stamped and signed.



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SECTION – 3

SCHEDULE OF RATES (SOR)



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SCHEDULE OF RATES (SOR)

NATURE OF WORK: CLEANING & MODIFICATION MDPE VALVE CHAMBERS AT KAKINADA

Item No	DESCRIPTION	UOM (1)	Quantity (2)	Unit Rate inclusive of all taxes & duties except service Tax (Rs) (3)	Total Amount inclusive of all taxes & duties except service Tax in Rs. (4)=(2 X 3)
1	Modification of MDPE Valve Chambers				
2	Cleaning of Valve Chambers, Increasing the height of Valve Chamber by 1 feet from the existing road level by brick work , plastering of 15mm thickness & curing.(Rate includes the cost of labour, tools, tackles, equipment, hire charges, supply of all materials such as 43grade Cement, Clay Bricks, Coarse Sand etc.)	Nos	60		
Total amount inclusive of all taxes & duties except service Tax in (Rs): A					
Service Tax@ 15%: B					
Grand Total inclusive of all applicable Taxes & Duties (Rs): C=A+B					

Note: 1. Evaluation shall be done on lowest Cost basis and will be awarded accordingly.

2. Bidder shall strictly follow this SOR format for submission of quote.

Bidder:

M/s.....

Place:

Date:.....

Signature of Authorized Signatory:.....

Name:.....

Designation:.....

Seal:.....