

Ref. Tender No. BGL/528/2021-22, dtd. 27.08.2021

Sub: Tender for Hiring of IT, Administrative & Marketing Support Services on outsourced basis for BGL at Hyderabad, Vijayawada & Kakinada Locations

REPLIES TO PRE-BID QUERIES

| Sl.No | Section of Bid Document | Vol | Page no | Description | Bidder Queries | BGL Remarks / Clarifications |
|--------------|--|------------|----------------|---------------------------------|--|---|
| 1 | Section 7: Scope of Service & Service Requisition. | II | 9 of 49 | Scope of Services , cl no:- 7.3 | Bidder raised query regarding confirmation of Min wages revision will be reimbursed by BGL as per clause no 7.3 of Bid Document. | Tender condition prevails |
| 2 | Section 7: Scope of Service & Service Requisition. | I | | General | Bidder raised a query whether the contract is a fresh contract or they can retain the existing resources | Similar contract is in place and to regularize the contract after the completion period. |
| 3 | Section 7: Scope of Service & Service Requisition. | II | | General | Bidder seeks confirmation regarding the resources will be working in general shift only with 8hrs working in a day & 6days in a week | Tender condition prevails |
| 4 | Section 7: Scope of Service & Service Requisition. | II | | General | Bidder raised confirmation query that whether agency supervisor need to be deployed at respective locations or they can co-ordinate from remote locations. | Tender condition prevails. |

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| 5 | Section 7: Scope of Service & Service Requisition. | II | | General | Bidder requires confirmation regarding the Access control system is required to arrange by contractor at respective locations or BGL will manage it. | Access control system is available with BGL. However vendor to arrange ID card for it's employees. |
| 6 | Section 7: Scope of Service & Service Requisition. | II | | General | Bidder informed that they want confirmation on min safety PPE list need to provide to the deployed resources. | Tender services proposed for administrative services and uniform & PPEs are not mandatory. |
| 7 | Section 9: SOR | II | | General | Bidder informed that they want bifurcate allowance as per categories for better understanding regarding Special allowances & conveyance allowance mentioned in SOR which is specified in Lumpsum amount. | Lumpsum amount of Special allowances & conveyance allowance are incorporated in SOR and contractor shall disburse same as per the instructions of EIC. |
| 8 | Section 7: Scope of Service & Service Requisition. | II | | General | Bidder informed to confirm the amount of GPA Policy required to be provided. | No separate GPA policy is required to be taken as these are only administrative positions. If employees are not eligible for ESI coverage, separate policy have to be taken to cover them under WC Act (Refer pg 32, Clause vii, Vol II of II of Bid Document). |
| 9 | Section -9:SOR | II | | SOR | Bidder raised a query on confirmation of Amount indicated in SOR is Min monthly ceiling amount required to be provided to deployed resources or we can | Bidder to do payment as per the Scope of Work/ Services and as per bid document. |

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| | | | | | manage as per statutory compliance. | |
| 10 | Section -9:SOR | II | | SOR | Bidder wants a confirmation regarding conveyance allowance is fixed i.e. Rs 2000/. If in case conveyance expense goes beyond Rs 2000/. Due to frequent of visits etc. will be payable on submission of proofs. | Maximum conveyance allowance to be disbursed to contract worker shall be Rs 2000/month. |
| 11 | Group Personal Accident Insurance Policy: | II | 33 of 49 | The contractor to take a group personal accident insurance policy for the entire period of contract covering all contract labour deployed under the contract. The insurance premium charges for obtaining such policy shall be borne by the contractor with an annual premium @ 4% of monthly minimum wages (applicable at the start of contract). | What shall be the GPA Insurance coverage amount and its table of coverage as the premium amount varies on it. Also need clarification on the 2nd sentence of the margin mentioned clause where 4% of minimum wages is mentioned to cover annual Insurance premium. Does it mean minimum service margin to be quoted by the Biidders? | No separate GPA policy is required to be taken as these are only administrative positions. If employees are not eligible for ESI coverage, separate policy have to be taken to cover them under WC Act (Refer pg 32, Clause vii, Vol II of II of Bid Document). |