



# **BHAGYANAGAR GAS LIMITED**

(A JOINT VENTURE OF HPCL & GAIL)

## **BID DOCUMENT FOR**

**Procurement of Office furnitures - Chairs, Tables  
etc. for BGL Head Office and Mother Station,  
Shamirpet at Hyderabad.**

**UNDER LIMITED DOMESTIC  
COMPETITIVE BIDDING**

**Bid Document No.: BGL/496/2020-21**

**VOLUME II OF II**

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Bhagyanagar Gas Ltd.  
BHAGYANAGAR GAS  
LIMITED

**Procurement of Office furnitures -Chairs, Tables etc. for  
BGL Head Office and Mother Station, Shamirpet at  
Hyderabad.**

Bid Document No. BGL/496/2020-21

VOLUME II  
OF II

**SECTION – 8**  
**MATERIAL REQUISITION**

### Material Requisition

Project : Procurement of Office Furniture (Chairs, Tables etc. for Various BGL Locations.  
Client : M/s Bhagyanagar Gas Limited  
Tender No. : **BGL/496/2020-21**

Sl. No.	Description of Items	Location / CITY	Qty
			Nos
1.1	<b>Supply of Godrej Kareena Mid Back Chair ( Black ) at the locations mentioned</b> as detailed in Technical Specifications in Quotation/Bid Document.	BGL H.O	48
1.2	<b>Supply of Godrej Kareena Mid Back Chair ( Black ) at the locations mentioned</b> as detailed in Technical Specifications in Quotation/Bid Document.	BGL MS, Shameerpet	5
2.1	<b>Supply of Godrej Kareena Visitor Chairs at the locations mentioned</b> and as detailed in Technical Specifications in Quotation / Bid Document.	BGL H.O	52
2.2		BGL MS, Shameerpet	15
3.1	<b>Supply of Godrej Kareena High Back Chair at the locations mentioned</b> as detailed in Technical Specifications in Quotation/Bid Document.	BGL H.O	16
4.1	<b>Supply of Godrej Enterprise 1200 Table Size 1200x750x728 at the locations mentioned</b> as detailed in Technical Specifications in Quotation/Bid Document	BGL MS, Shameerpet	6
5.1	<b>Supply of Godrej Enterprise 1500 Table Size 1500x600x728 at the locations mentioned</b> as detailed in Technical Specifications in Quotation/Bid Document	BGL MS, Shameerpet	5
6.1	<b>Supply of Godrej S 1070 Table. Size 1665x900x725 at the locations mentioned</b> as detailed in Technical Specifications in Quotation/Bid Document.	BGL H.O	1
7.1	<b>Supply of Godrej Splenda Coffee Table. Size 1665x900x725 at the locations mentioned</b> as detailed in Technical Specifications in Quotation/Bid Document	BGL MS, Shameerpet	1
8.1	<b>Supply of Godrej Prima. Size 1665x9 Plasic Chair at the locations mentioned</b> as detailed in Technical Specifications in Quotation/Bid Document	BGL MS, Shameerpet	2



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**SECTION – 9**  
**SPECIAL CONDITIONS OF CONTRACT**  
**(SCC)**

**SPECIAL CONDITIONS OF CONTRACT (SCC)**

**GENERAL**

- 1.1 Special Conditions of Contract shall be read in Conjunction with the General Conditions of Contract, Specification of work, Drawing and any other documents forming part of this Contract wherever the context so requires.
- 1.2 Notwithstanding the sub-division of the documents into these separate sections and volumes ever part of each shall be deemed to be supplementary to and complementary of every other part and shall be read with in the Contract so far as it may be practicable to do so.
- 1.3 Where any portion of the General Conditions of Contract is repugnant to or at variance with any provisions of the Special Conditions of Contract, unless a different intention appears, the provisions of the Special Conditions of Contract shall be deemed to over-ride the provisions of the General Conditions of Contract and shall be the extent of such repugnancy, or variations, prevail.
- 1.4 Wherever it is mentioned in the specification that the Contractor shall perform certain work or provide certain facilities, it is understood that the Contractor shall do so at his cost and the **Value of Contract** shall be deemed to have included cost of such performance and provisions, so mentioned.
- 1.5 The materials, design, and workmanship shall satisfy the relevant Indian Standard, the Job Specifications contained herein and Codes referred to where the job specification stipulate requirements in addition to those contained in the standard codes and specifications, these additional requirements shall also be satisfied.
- 1.6 In case of an irreconcilable conflict between Indian or other applicable standards, General Conditions of Contract, Special Conditions of Contract, Specification, Drawings or Schedule of Rates, the following shall prevail to the extent of such irreconcilable conflict in order of precedence:
  - i) Letter of Acceptance/ FOI along with Statement of Agreed Variations.
  - ii) Schedule of Rates as enclosures to Letter of Acceptance
  - iii) Special Conditions of Contract
  - iv) Drawings
  - v) Technical/ Material Specifications
  - vi) Instruction to Bidder
  - vii) General Conditions of Contract
  - viii) Indian Standards
  - ix) Other applicable standards
- 1.7 It will be the Contractor's responsibility to bring to the notice of Engineer-in-charge any irreconcilable conflict in the contract documents before starting the work(s) or making the supply with reference which the conflict exists.
- 1.8 In the absence of any Specifications covering any material, design of work(s) the same shall be performed/ supplies/ executed in accordance with Standard Engineering

Practice as per the instructions/ directions of the Engineer-in-charge, which will be binding on the Contractor.

## **2.0 SCOPE OF SUPPLY**

The Scope of SUPPLY shall be as set out at Material Requisition, Data Sheets and Technical Specifications given in Volume-II of tender document and supplemented by all stipulation in the total tender document.

Seller's scope shall include (a) Supply the items as per Material Requisition & technical specifications, (b)obtaining Owner's approval; (c) arranging Inspection and Testing certification; (d) obtaining dispatch clearance; (e) Packing; (f) Loading on truck/trailer and Unloading of items at Project site; (g) providing all related services as detailed in the technical specification.

### **2.1 Installation**

The vendor is responsible for all unpacking, assemblies, wiring, installations, etc. of the office furniture items supplied by the vendor at each locations.

### **2.2 Incidental services**

1. The Vendor may be required to provide any or all the following services, including additional services :
  - a. Performance or supervision or maintenance and/or repair of the supplied goods and services, for a period of time agreed by the parties, provided that this service shall not relieve the Vendor of any warranty obligations under this Contract, and
  - b. Training of BGL and/or its user organization personnel, at the Vendor's site and / or on-site, in assembly, operation, maintenance and/or repair of the supplied goods and services.
  - c. Prices charged by the Vendor for the preceding incidental services, if any, should be indicated separately ( if required), and same will be mutually negotiated separately.

### **2.3 Spare parts**

1. The Vendor may be required to provide any or all of the following materials, notifications and information pertaining to spare parts manufactured or distributed by the Vendor.
2. Such spare parts as the BGL may elect to purchase from the Vendor, provided that this election shall not relieve the Vendor of any warranty obligations under the contract and
3. In the event of termination of production of the spare parts, an advance notification to the BGL of the pending termination, in sufficient time to permit the BGL to procure needed requirements and

### **2.4 Maintenance service**

1. Free maintenance services including spares shall be provided by the vendor during the period of warranty.
2. The maximum response time for maintenance complaint from any of the destination (i.e. time required for supplier's maintenance engineers to report to the installations after a request call/telegram is made or letter is written) shall not exceed 48 hours.

### **3.0 CONTRACT PRICE**

Contract Price for the scope of Supply enumerated above as indicated in the Schedule of Rates (SOR) is for delivery of material in full & good condition at BGL, Hyderabad. Contract Price also includes all charges towards packing & forwarding, GST on finished material, and freight including door delivery charges and insurance including Goods & service tax, if any.

Contract Price shall remain firm and binding till completion of supply and shall not be subject to any variation whatsoever on any account, excepting statutory variation in taxes & duties. The statutory variation in taxes & duties beyond contractual delivery period shall be to bidders account.

### **4.0 DIVISION OF ORDER**

BGL reserves the right to divide the quantity among more than one bidder at its sole discretion and on overall least cost basis.

### **5.0 QUALITY ASSURANCE/QUALITY CONTROL:**

5.1 The Contractor shall "prepare a detailed quality assurance plan for the execution of Contract for various facilities, which will be mutually discussed and agreed to.

5.2 The Contractor shall establish document and maintain an effective quality assurance system outlined in recognized codes.

5.3 The Purchaser while agreeing to a quality assurance plan shall mark the stages where they would like to witness the tests; review any or all stages of work at shop/site as deemed necessary for quality assurance.

### **6.0 QUANTITY VARIATION**

The tendered quantity may vary depending upon the project requirement. BGL reserves the right to decrease/ increase the quantity depending upon its requirement.

### **7.0 DISPATCH INSTRUCTIONS & PACKING**

7.1 Seller shall obtain dispatch clearance from the Purchaser prior to each dispatch.

7.2 Copy of Inspection Release Certificate, Dispatch Clearance and statement showing the name of the Vessel/Trailers description and weight of material and shipping marks etc. to be submitted along with the documents.

7.3 Order quantities shall be delivered in a staggered manner in different lots as per instructions of EIC.

#### **7.4 Packing**

1. The vendor shall provide such packing of the goods as is required to prevent their damage or deterioration during transit to their final destination. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperature, salt and precipitation during transit and open storage. Packing case size and weights shall take into consideration, where appropriate, the remoteness of the goods' final destination and the absence of heavy handling facilities at all points in transit.



2. The packing, marking and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the contract, including additional requirements, if any, specified in SCC, and in any subsequent instructions ordered by the BGL .

## **8.0 REJECTION**

- 8.1 BGL has the right to reject the goods on receipt at site during final inspection though the goods have already been inspected and cleared at testing stage by the purchaser's inspector. However, such rejection should be strictly within the contractual terms & conditions and no new condition should be adopted while rejecting the goods during final inspection.
- 8.2 Supplier shall be responsible and liable for immediate replacement of such material with acceptable material at no extra cost or impact on the delivery schedule to EMPLOYER

## **9.0 TERMS OF PAYMENTS**

- 9.1 The vendor should submit the bills to the **EIC** at office that have issued the relative Purchase Order. The payments will be processed and Payment will be made through Cheque.
- 9.2 100 % payment after the delivery and successful installation of the office furniture items subject to recoveries if any, on account of penalties as mentioned in this document.

## **DOCUMENTS TO BE ENCLOSED:**

Invoice(s) reflecting taxes and duties, delivery challan duly acknowledged by the consignee, packing slip covering all the items supplied and duly signed by the department evidencing satisfactory installation of the items supplied etc., **all in duplicate**. The Invoice and Delivery Challans should indicate the Part Numbers of the various original components of OEM. A copy of the relative Purchase Order should also to be submitted along with your claim. Any change in the parts/part numbers other than those quoted in the tender is not acceptable and may lead to cancellation of order.

## **10.0 FREIGHT CHARGES:**

Vendor shall bear Freight Charges along with transit Insurance Charges from his stores to all the respective BGL locations.

## **11.0 COMPENSATION FOR DELAY (PRICE REDUCTION /LIQUIDATED DAMAGES)**

In case of delay in delivery of materials beyond contractually agreed delivery schedule, price reduction schedule will be applicable @0.5% of material value for the unsupplied portion per week of delay or part thereof, subject to ceiling of 5% (FIVE PERCENT) of the total order value. For details, please refer relevant clause of GCC-Goods.

The value referred in PRS clause is excluding taxes & duties.

## **12.0 PERFORMANCE BANK GUARANTEE / SECURITY DEPOSIT:**

Bidder will provide Performance Guarantee within 30 days of receipt of Fax of Acceptance (FOA) / Purchase Order (PO) from the Owner @10% of Contract value OR Initial security deposit (ISD) 5% of Contract value and deduction @ 5% of the RA bill subsequently from RA bill till the total amount of security deposit (including ISD and deducted amount) reaches 10% of Contract value. The contract performance bank guarantee shall be valid 03(three) months beyond the expiry of Warrantee/Guarantee period. The Performance Guarantee shall be in form of either Demand Draft or Banker's Cheque or irrevocable Bank Guarantee and shall be in the currency of Contract (issued by any Indian Scheduled bank or a branch of an International Bank situated in India and registered with Reserve Bank of India as Scheduled Foreign Bank).

However, in case of Bank Guarantee from banks other than the Nationalized Indian bank, the bank must be a commercial bank having net worth in excess of Rs. 100 Crores or equivalent US Dollars and **a declaration to** this effect should be made by such commercial bank either in the bank guarantee itself or separately on its letterhead.

**Performance Guarantee for 10% of order value shall be excluding taxes & duties.**

BGL shall not be liable to pay any bank charges, commission or interest on the same. Failure of the successful bidder to comply with the requirement of this clause shall constitute a breach of contract, cause for annulment of the award, forfeiture of the bid security and any such remedy the Owner may take under the Contract pursuant to GCC-Goods.

There is no exemption to MSEs including SSI units from submission of Security Deposit/ Contract Performance Bank Guarantee (CPBG).

## **13.0 REPEAT ORDER**

BGL reserves the right to place a repeat order within Six (06) months from date of purchase order for upto 50% of order quantities on same rate, terms and conditions.

## **14.0 DELIVERY**

The delivery of the items location wise is as per the Material Requisition.

The vendor shall deliver, along with the Furniture items, a complete set of documentation and manual. The manufacturer's literature/product system documentation describing the model/make and functionalities, features etc., shall also be supplied along with equipment.

No extra payment shall be made for the transportation and deemed to be included in the quoted price.

Bidder to deliver the materials at all locations as per the quantity estimated.

## **15.0 DELIVERY SCHEDULE**

Delivery of the total order quantity within 8 weeks, from the date of placing the Purchase order and as per Section -10 (Time Schedule)

**16.0 EXTENSION OF CONTRACT:** Not Applicable

**17.0 VALIDITY OF QUOTED RATES:**

- 17.1 The rates should not be subject to any escalation in prices of components, basic material, exchange rate, taxes, duties, railway/freight and the like, labour rates, Octroi etc.
- 17.2 The rate should be firm for a period of six months from the date of submission of bids.
- 17.3 Transport of the goods to the project site(s) and inland transit insurance shall be arranged by the vendor at his cost.

**18.0 WARRANTY :**

- 18.1 The vendor/supplier shall warrant that the goods supplied under the contract is new, unused and incorporate all recent improvements in design and materials. The supplier further warrants that the goods supplied under the contract shall have no defect arising from design, materials.
- 18.2 All the items supplied under this tender should carry 1 year for any manufacturing defects.
- 18.3 **On-site Repair and Maintenance Services:** The Vendor /OEM shall (with all reasonable speed or within the period) arrange for services of qualified service professionals having sufficient knowledge, acceptable to BGL at the time of installation. No charges, fees, accommodation, boarding etc. shall be paid or provided by BGL to the service work force or his assistants, if any.

**19.0 SUBCONTRACTING /ASSIGNMENT:** Not Applicable

**20.0 EQUIPMENT ATTACHMENTS:**

BGL shall have the right to make changes and attachments to the EQUIPMENT provided such changes or attachments do not prevent proper maintenance from being performed, or unreasonably increase the cost of performing repair and maintenance service.

**21.0 FORCE MAJEURE**

- 21.1 Notwithstanding the provisions mention in the document, the supplier shall not be liable for imposition of any such sanction so long the delay and/or failure of the supplier in fulfilling its obligations under the contract is the result of an event of Force Majeure.
- 21.2 For purposes of this clause, Force Majeure means an event beyond the control of the supplier and not involving the supplier's fault or negligence and which is not foreseeable. Such events may include, but are not restricted to, acts of the purchaser either in its sovereign or contractual capacity, wars or revolutions, hostility, acts of public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics, quarantine restrictions, strikes, lockouts, and freight embargoes.
- 21.3 If a Force Majeure situation arises, the supplier shall promptly notify the purchaser in

writing of such conditions and the cause thereof within twenty one days of occurrence of such event. Unless otherwise directed by the purchaser in writing, the supplier shall continue to perform its obligations under the contract as far as reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

- 21.4 If the performance in whole or in part or any obligation under this contract is prevented or delayed by any reason of Force Majeure for a period exceeding sixty days, either party may at its option terminate the contract without any financial repercussion on either side.
- 21.5 In case due to a Force Majeure event the purchaser is unable to fulfil its contractual commitment and responsibility, the purchaser will notify the supplier accordingly and subsequent actions taken on similar lines described in above sub-paragraphs.

## **22.0 Delivery and Installation Location & Address of site (Consignee Address)**

### **a) Bhagyanagar Gas Limited**

2<sup>nd</sup> Floor, APIDC Building  
ParisramaBhavan,  
BasheerBagh.  
Hyderabad – 500 004  
Tel: 040-66565083

### **b) Bhagyanagar Gas Limited – Mother Station (Shamirpet, Hyderabad)**

CGS cum CNG Mother Station, Survey No: 1266,  
Opp. To Nalsar Law University (700 Mt. Inside),  
Shamirpet (Village), Shamirpet (Mandal), Ranga Reddy Dist. Telangana

## **23.0 PACKING, MARKING AND SHIPMENT**

The Seller, wherever applicable shall after proper painting, pack and crate all goods for sea/ air/ road/ rail transportation in a manner suitable to tropical humid climatic region in accordance with the internationally accepted practices and in such a manner so as to protect it from damage and deterioration, in transit by sea or air or road or rail and during storage at the storehouse. The Seller shall be held responsible for all damages due to improper packing. The Seller shall ensure sizing or packing of all oversized consignments in such a way that availability of carrier and/or road/rail route is properly taken into consideration.

Seller shall comply with the Packing, Marking and Shipping Instructions and Special Packaging Requirement of this Bidding Document.

The vendor shall provide such packing of the goods as is required to prevent their damage or deterioration during transit to their final destination. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperature, salt and precipitation during transit and open storage. Packing case size and weights shall take into consideration, where appropriate, the remoteness of the goods' final destination and the absence of heavy handling facilities at all points in transit.

The packing, marking and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the contract,

including additional requirements, if any, specified in SCC, and in any subsequent instructions ordered by the BGL.

#### **24.0 INDEPENDENTSELLER**

It is expressly understood and agreed that Seller is an independent party and that neither the Seller/ its personnel are servants, agents or employees of Purchaser nor the Seller has any kind of interest in other sellers.

#### **25.0 LIEN**

Seller shall ensure that the Scope of Supply supplied under the Agreement shall be free from any claims of title/ liens from any third party. In the event of such claims by any party, Seller shall at his own cost defend, indemnify and hold harmless Purchaser or its authorised representative from such disputes of title/ liens, costs, consequences etc.

#### **26.0 LIMITATION OF LIABILITY**

Notwithstanding anything contrary contained herein, the aggregate total liability of Supplier under the Contract or otherwise shall be limited to 100% of contract value. However, neither party shall be liable to the other party for any indirect and consequential damages, loss of profits or loss of production.

#### **27.0 GOVERNINGLAW**

Laws of India will govern the Agreement and Hyderabad courts will have exclusive jurisdiction on all matters related to Agreement

#### **28.0 OWNER'S RIGHTS AND REMEDIES**

Without prejudice to Owner's right and remedies under Agreement, if SUPPLIER fails to commence delivery as per agreed schedule and/ or in reasonable opinion of the OWNER, CONTRACTOR is not in a position to make up the delay to meet the intended purpose, the OWNER may terminate the AGREEMENT in full or part at SUPPLIER's default and may get supplies from other sources at SUPPLIER's risk and cost.

#### **29.0 Clause no. 16.0 of GCC shall be appended with the following :**

Bidder shall arrange Transit Insurance and the cost of which shall be borne by bidder. Quoted price shall be inclusive of the same.

#### **30.0 FAILURE & TERMINATION CLAUSE**

Time and date of delivery shall be the essence of the contract. If the vendor/contractor fails to deliver the entire quantity of materials ordered/ complete the work or a part thereof within the contractual delivery/ completion period agreed to for such part or total quantity as per the delivery / time schedule or at any time repudiates the contract before the expiry of such period, BGL may without prejudice to any other right or remedy available to it recover damages for breach of the contract in any manner stipulated hereunder:-

- (a) Recover from the vendor/ contractor an agreed amount towards Price Reduction Schedule and not by way of penalty a sum equivalent to 1/2% (half percent) of the contract price of the whole unit per week for such delay or part thereof (this is a genuine pre-estimate of damages duly agreed by the parties) which the vendor/

contractor has failed to deliver within the period fixed for delivery in the schedule, where delivery thereof is accepted after expiry of the aforesaid period.

It may be noted that such recovery of PRS may be up to 5% of the contract price / of the total quantity of items of materials / equipment which the contractor has failed to deliver within the period fixed for delivery; or

- (b) Purchase or authorise the purchase elsewhere on the account and at the risk of the contractor, of the materials not so delivered or others of a similar description, by serving prior notice to the contractor / supplier without cancelling the contract in respect of the instalment not yet due for delivery;  
or
- (c) Cancel the contract or a portion thereof by serving prior notice to the contractor and if so desired, purchase or authorise the purchase of the materials not so delivered or others of a similar description (where such materials exactly complying with particulars are not, in the opinion of the purchaser, which shall be final, readily procurable) at the risk and cost of the contractor. If the contractor had defaulted in the performance of the original contract, the purchaser shall have the right to ignore his tender for risk purchases even through the lowest. Where the contract is terminated at the risk and cost of the firm under the provisions of this clause, it shall be solely upto the purchaser to exercise his discretion to collect or not, the security deposit from the firm, on whom the contract is placed, at the risk and expense of the defaulting firm.
- (d) Where action is taken under sub-clause (b) or sub-clause(c) above, the contractor shall be liable for any loss which the purchaser may sustain on that account, provided the purchase or if there is an agreement to purchase, such agreement is made, in case of failure to deliver the materials within six months from the date of such failure and in case repudiation of the contract within six months from the date of cancellation of contract. The contractor shall not be entitled to any gain on such purchase and the manner and method of such purchase shall be at the entire discretion of the purchaser. It shall be necessary for the purchaser to give a notice of such purchase on the contractor.

### **31.0 Delays in the supplier's performance:**

1. Delivery of the Goods and performance of the services shall be made by the Vendor in accordance with the time schedule specified by the BGL in the specifications.
2. If at any time during performance of the Contract, the Vendor or its subcontractor(s) should encounter conditions impeding timely delivery of the goods and performance of services, the Vendor shall promptly notify the BGL in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the vendor's notice, BGL shall evaluate the situation and may at its discretion extend the Vendor's time for performance, with or without liquidated damages.
3. A delay by the Vendor in the performance of its delivery obligations shall render the vendor liable to the imposition of appropriate liquidated damages, unless an extension of time is agreed upon by BGL with out liquidated damages.

**32.0 Notices**

1. Any notice given by one party to the other pursuant to this contract shall be sent to the other party in writing or by telex, email, cable or facsimile and confirmed in writing to the other party's address.
2. A notice shall be effective when delivered or tendered to other party whichever is earlier.

**33.0 OTHERS:**

- 33.1 The vendor shall warrant that the repair and maintenance service/ products offered for sale do not violate or infringe upon any patent, copyright, trade secret or other property right of any other person or other entity. The vendor shall indemnify BGL from any claim, directly or indirectly resulting from or arising out of any breach or claimed breach of this warranty.
- 33.2 The vendor shall further explicitly absolve BGL of any responsibility/liability for use of systems/software delivered along with the equipment and of all cases of possible litigation / claims directly or indirectly arising out of any breach/ claimed breach of patent/ copyright / license/ trade secret or other entity of the equipment sourced either from third parties or from themselves.
- 33.3 The vendor shall, on request from BGL, furnish detailed information on training courses, which can be arranged by the vendor for the computer, for the computer hardware maintenance personnel. In the event of BGL electing to maintain the computer hardware by its own personnel or those of the third party nominated by BGL, the vendor shall, on a notice of 60 (Sixty) days to arrange to impart comprehensive training in order to equip such personnel with full capability for satisfactory maintenance of the computer hardware. The vendor shall also supply necessary engineering manuals, test equipments etc., as required for maintenance. The cost of such training and supplies shall be mutually negotiated.
- 33.4 Within the period of warranty/ maintenance cover, BGL shall have the right to: -
- 33.5 Shift the EQUIPMENT to an alternate site of its choice, if required.
- 33.6 All disputes and differences of any kind whatsoever arising out of or in connection with this purchase order shall be referred to arbitration. The arbitrator may be appointed by both the parties or in case of disagreement; each party may appoint an arbitrator and the decision of the arbitrator(s) shall be final. Such arbitration shall be governed by the provisions of the Indian Arbitration Act.



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**SECTION – 10**  
**TIME SCHEDULE**



**TIME SCHEDULE**

**1.0 TIME SCHEDULE**

The time schedule for completion of the supply and installation is **60 days** from the date of Purchase order.

Time for completion of Supply is the important activity of the Contract and shall be firm and binding.

**2.0 DELIVERY LOCATION WISE:**

Sl. No.	Description of Items	Location / CITY	Qty
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**SECTION – 11**  
**TECHNICAL SPECIFICATIONS**  
**FOR**  
**OFFICE FURNITURE – CHAIRS, TABLES**

## **1.0 PROJECT DETAILS**

Bhagyanagar Gas Limited (BGL) is a joint venture of M/s GAIL (India) Limited and M/s Hindustan Petroleum Corporation Limited (HPCL) operating CNG & City Gas Distribution in the states of Telangana and Andhra Pradesh.

This technical specification covers the requirement of Procuring Computers and Laptops for BGL Locations

## **2.0 BRIEF SCOPE OF WORK**

Supplier's scope of work shall include supply and installation of Office furniture (as applicable as per bid document),

## **3.0 QUALITY ASSURANCE**

The Supplier will provide details of their quality assurance procedures during the assembly of the units and for final inspection following testing BGL/ reserves the right to visit the Supplier's facilities without prior notice, and inspect test records and witness assembly and testing in progress.

## **4.0 GUARANTEE PERIOD**

BGL also reserves the right to charge the supplier, the costs incurred by BGL in rectifying or replacing the defective units within the guarantee period.

## **5.0 TECHNICAL EVALUATION REQUIREMENTS**

1. Conditional bids are not acceptable.
2. Vendor has to quote for all items mentioned in the tender. L-1 will be arrived by considering overall total cost of all the items in Schedule. The bid/tender will be rejected if the vendor has not quoted for all the items.
3. No options will be accepted.
4. A signed undertaking from the bidder certifying that all the Components / Parts / assembly used in furnitures should be original new components / parts / assembly and that no refurbished / duplicate / second hand components / parts / assembly / Software's are used are or shall be used, has to be enclosed to the bid.
5. In case of parts/equipment to be repaired or replaced are not available, the bidder may use equal or higher models. All compatibility issues are the responsibility of the bidder.
6. OEM/Bidder should have valid ISO 9001:2008 certified as on the bid calling date.



Bhagyanagar Gas Ltd.  
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LIMITED

**Procurement of Office furnitures -Chairs, Tables etc. for  
BGL Head Office and Mother Station, Shamirpet at  
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Bid Document No. BGL/496/2020-21

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**SECTION 12**  
**SCHEDULE OF RATES (SOR)**

**SCHEDULE OF RATES (SOR)**

Sl. No	Description of Items	Location / CITY	Qty	Unit price				TOTAL FOT- delivered at site, price per unit including Packing & forwarding, Transit insurance, freight, unloading, stacking, GST & any other levy	
				Unit Price including Packing & forwarding, Transit insurance, freight, unloading, stacking & any other levy	GST (CGSTSGST /IGST)		Unit Price including GST		Total Units price Amount (INR)
				Nos	(INR)	%	Amount (INR)		Amount (INR)
1	2		3	4	5a	5b	6 =(4+5b)	7 = (3 x 6)	
1.1	<b>Supply of Godrej Kareena Mid Back Chair ( Black ) at the locations mentioned</b> as detailed in Technical Specifications in Quotation/Bid Document.	BGL H.O	48						
1.2		BGL MS, Shameerpet	5						
2.1	<b>Supply of Godrej Kareena Visitor Chairs at the locations mentioned</b> and as detailed in Technical Specifications in Quotation / Bid Document.	BGL H.O	52						
2.2		BGL MS, Shameerpet	15						
3.1	<b>Supply of Godrej Kareena High Back Chair at the locations mentioned</b> as detailed in Technical Specifications in Quotation/Bid Document.	BGL H.O	16						
4.1	<b>Supply of Godrej Enterprise 1200 Table Size 1200x750x728 at the</b>	BGL MS, Shameerpet	6						



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	<b>locations mentioned</b> as detailed in Technical Specifications in Quotation/Bid Document								
5.1	<b>Supply of Godrej Enterprise 1500 Table Size 1500x600x728 at the locations mentioned</b> as detailed in Technical Specifications in Quotation/Bid Document	BGL MS, Shameerpet	5						
6.1	<b>Supply of Godrej S 1070 Table. Size 1665x900x725 at the locations mentioned</b> as detailed in Technical Specifications in Quotation/Bid Document.	BGL H.O	1						
7.1	<b>Supply of Godrej Splenda Coffee Table. Size 1665x900x725 at the locations mentioned</b> as detailed in Technical Specifications in Quotation/Bid Document	BGL MS, Shameerpet	1						
8.1	<b>Supply of Godrej Prima. Size 1665x9 Plasic Chair at the locations mentioned</b> as detailed in Technical Specifications in Quotation/Bid Document	BGL MS, Shameerpet	2						
<b>Grand TOTAL FOT-delivered at site, price per unit including Packing &amp; forwarding, Installation, Transit insurance, freight, unloading, stacking, GST &amp; any other levy (Rs): (Amount in words)</b>									

Name of the Bidder :  
Signature & Seal of the Bidder :